

our plan for **reKnighting**

CLEANING AND DISINFECTING GUIDELINES (AND OTHER TIPS TO AID OUR WELL-BEING)

JULY 2020

There will be a shared responsibility for cleaning and disinfecting common areas on campus.

Every member of the community will need to sanitize their own work area, including classrooms and office areas; shared space on campus (such as labs, studios, gathering spaces, etc.); and when using other shared resources and commonly touched items. Cleaning kits were created for each department and were distributed beginning in mid-July.

Community members should clean as they enter and before using shared spaces. You are only required to clean areas you will come in contact with (e.g., a podium, chairs, tables, etc.).

The university's custodial staff is performing enhanced daily cleaning measures in communal areas throughout our campus buildings, including restrooms, elevators, railings, hallways and lobbies.

The Recreation and Wellness Center and dining facilities have developed site-specific plans for cleaning, disinfecting and sanitizing based on all federal and state guidelines and recommendations.

"Wipe in, spray out"

In classrooms, the new mantra is "Wipe in, spray out." Students and faculty are expected to wipe down their work areas when they arrive to remove any excess cleaner that remains from the previous class, which sprayed down the surfaces with disinfectant as they left. The dwelling time between departure and arrival should be more than sufficient to kill any pathogens on the surface.

Each classroom space has been outfitted with a disinfectant spray, paper towels and gloves for the cleaning. (The gloves are not necessary but are provided as an added precaution.) All of the products should be returned to the placemat. There are instructions on the placemat for how to report that supplies are getting low.



Individuals should not spray cleaning solutions directly onto technology equipment. Spray onto the paper towel first. We don't want a saturation of liquid on technology.

Other steps we're taking

- Hand sanitizer stations have been prominently placed in all public spaces.
- All water fountains have been turned off across campus. Public drinking water supplies are safe to drink; however the surfaces around the fountain including the spout, button/lever and nozzles could pose a risk for the transmission of COVID-19.
- Air dryers in bathrooms have been unplugged, pending further review of the health risks associated with them recirculating air particles in an enclosed space.
- Sanitizer refill stations will be placed around campus to refill the 2-ounce bottles in your Welcome Kit. (More to come on this when they are in place.)
- Electrostatic sprayers, designed to kill microbes on both frequently touched hard and soft surfaces, will be deployed, particularly in the Recreation and Wellness Center.
- Reminders will be posted near copier stations to use hand sanitizer before and after using the machines. Please DO NOT apply sanitizer to the machine keypads or buttons. Sanitizer has been provided to each student, faculty and staff, and sanitizer stations are a short walk from each copier.



Disinfecting in the event of positive COVID-19 case

- If it becomes known that any user (faculty, staff, student or visitor) has tested positive for COVID-19, the affected areas (offices, cubicles, workstations, etc.) should be closed off to occupancy, and outside windows should be opened to increase ventilation, if possible.
- Entire building operations do not necessarily need to cease as long as the affected areas can be identified and isolated.

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- Affected areas should be isolated for 24 hours or as long as possible if 24 hours is not feasible. After 24 hours, all surfaces and touch points should be cleaned and disinfected. Once the area has been disinfected, it can be safely reopened for general use. Affected areas that have been isolated for more than seven days do not require additional cleaning and disinfection.

Finally, a reminder: Wash your hands often

Here is the ongoing advice from the U.S. Centers for Disease Control and Prevention:

- Wash your hands often with soap and water for at least 20 seconds especially after you have been in a public place, or after blowing your nose, coughing, or sneezing.
- It's especially important to wash:
 - Before eating or preparing food
 - Before touching your face
 - After using the restroom
 - After leaving a public place
 - After blowing your nose, coughing, or sneezing
 - After handling your cloth face covering
- If soap and water are not readily available, use a hand sanitizer that contains at least 60 percent alcohol. Cover all surfaces of your hands and rub them together until they feel dry.
- Avoid touching your eyes, nose, and mouth with unwashed hands.

