

JANUARY 2021

ATTENDANCE GUIDANCE

For students: Students who are sick should not attend in-person class or attend in-person activities. The academic class attendance policy will be relaxed for the 2020-21 year. Students should notify their faculty if they will miss an in-person session they were expected to attend.

For employees: Faculty, staff and student workers who are sick (i.e. running a fever or exhibiting COVID-19-related symptoms) should not report to work. They should notify their immediate supervisor of their planned absence.

REQUESTS FOR ALTERNATE LEARNING AND WORKING ARRANGEMENTS

For students: Students requesting alternate learning arrangements for conditions deemed a higher risk for COVID-19 by the U.S. Centers for Disease Control and Prevention should make such a request through the Student Success Center.

For employees: Employees who are asked to return to campus but would like to inquire about a different work arrangement or assignment should reach out to their supervisor and Human Resources.

EVENTS AND GATHERINGS

Major events and large gatherings will be altered and/or in-person participation restricted to ensure any and all gathering-size limitations are followed. Events will follow all state guidelines and the University's current [event policy](#). Decisions regarding specific activities will be made by individual divisions, departments and offices with the approval of the divisional President's Leadership Team member, who will be responsible for ensuring all state requirements and federal guidelines are followed.

TRAVEL RESTRICTIONS, REPORTING AND APPROVALS.

The university's daily screening and monitoring process will include travel restrictions, monitoring and approvals. Travel restrictions will include travel by faculty, staff or students for university business to hotspots. Prior approval and follow up upon return will be required.

A vice president or her or his designee must approve all conference, business or recruiting trips.

Destinations for Gannon-sanctioned travel programs, including ABST, T.R.A.V.E.L. and GIFT trips, will be reviewed and approvals considered based on traveler safety, disease prevalence and access to health care.

We will tightly monitor disease progression in countries where our students are studying abroad and will recall those students on guidance of the State Department.

FINANCIAL AID

We recognize the economic distress many of our students and their families have sustained this year. If your personal circumstances have changed, you should contact our Financial Aid office at 814-871-7337 or financialaid@gannon.edu.

ATHLETICS

Our Athletic Department and student-athletes are also aligning policies and activities in accordance with recent announcements from the PSAC and NCAA regarding their seasons. Nevertheless, a plan for returning to activity and play has been created. You can find it at: https://gannonsports.com/documents/2020/8/4/2020_21_Athletic_Health_and_Safety_Plan.pdf.

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VISITORS IN RESIDENCE HALLS

Here is an important reminder regarding visitors in our residence halls:

- No non-residents are permitted in the residence halls, including parents. Parents are welcome to visit campus, but for the safety of others they will not be permitted in the halls.
- Residential students can visit other residential students, even those in other residence halls, so long as all involved abide by the COVID-capacity of the room being visited. Allow 36 square feet per person. Gatherings of larger numbers will result in immediate and significant disciplinary action for all in attendance.
- Brief visits are still being permitted by prospective students and student athletes, as long as they have passed health and temperature screenings in advance.

COVID-19 DASHBOARD

Transparency is important, and so is privacy. To that end, we intend to publish regular updates to the community regarding our numbers of COVID-19 cases and close contacts for both campuses while protecting the identities of those involved. This will include our entire population – students, faculty and staff. This can be viewed at the following link: <https://update.gannon.edu/Information/Dashboard>

DRINKING FOUNTAINS

The fountains are off, but the bottle-fill units are still operational. We are replacing drinking fountains with bottle-fill dispensers where possible. This work is ongoing.

KNIGHT WATCH VAN

Guidelines have changed. We will be transporting from one location at a time. There will be up to four passengers in the van if from the same group. We will not be mixing groups or passengers together.

Everyone, including the driver, must wear masks the entire trip.

The driver will wipe down door handles each time. Hand sanitizer will be available.

STAY IN TOUCH

Continue to visit <https://update.gannon.edu> for our latest decisions and for resources to assist you.

If you have a question or a comment, you can submit it at <https://www.gannon.edu/Questions-or-Comments/>.