Scope: These guidelines replace those issued in November 2021 and are subject to change. This pertains to Gannon protocols around traveling for work, academic and personal reasons. This guidance also pertains to registering travel, and under what circumstances, to ensure proper instruction if quarantine and/or COVID-19 testing before returning to campus and/or being in the proximity of others.

These guidelines represent a significant change from prior ones and reflect new guidance from the CDC and the states of Pennsylvania and Florida. These also account for the latest advice relative to those who have received a COVID-19 vaccine and/or have been positive for the disease within 90 days of travel.

Key changes:
- Most restrictions lifted for fully vaccinated travelers and for travelers to domestic locations regardless of vaccination status.
- Travel registration eliminated for all but international travel or travel involving cruise ships.

Fundamental Rules
These are the primary travel guidelines for Gannon University. Please continue reading under "Additional Rules" for more detailed instructions for specific situations to follow along with this guidance.

VACCINATED INDIVIDUALS

Have you been fully vaccinated?
People are considered fully vaccinated:
- 2 weeks after their second dose in a 2-dose series, such as the Pfizer or Moderna vaccines; or
- 2 weeks after a single-dose vaccine, such as Johnson & Johnson's Janssen vaccine

If you don't meet these requirements, you are NOT fully vaccinated and should follow the guidance for unvaccinated individuals.

*Note: Gannon is not requiring the booster at this time, but we are highly encouraging it for those who are eligible to receive it.

Those who are fully vaccinated or have had COVID-19 within 90 days of travel have few restrictions. If your circumstances place you within this category, take the following steps to protect others **while traveling**:

- Wear a mask over your nose and mouth. Masks are required on planes, buses, trains, and other forms of public transportation traveling into, within, or out of the United States and in U.S. transportation hubs such as airports and stations.
- Avoid crowds and stay at least 6 feet from anyone who is not traveling with you.
- Wash your hands often or use hand sanitizer.

After Travel:

Domestic Travel
- Self-monitor for COVID-19 symptoms; isolate and get tested if you develop symptoms.
- Follow all state and local recommendations or requirements.

For domestic travel within the U.S., you do NOT need to get tested or self-quarantine if you are fully vaccinated or have recovered from COVID-19 in the past 90 days, as long as you are asymptomatic. If you have symptoms of illness, call or email the Gannon Health Center.

International Travel
In alignment with CDC guidance for international travel outside the US, fully vaccinated individuals must:

- Show a negative COVID-19 test result taken no more than 1 day before travel or proof of recovery from COVID-19 in the past 90 days before boarding a flight to the U.S.
- Get tested 3-5 days upon return from international travel (Per CDC recommendation).
- Self-monitor for COVID-19 symptoms; isolate and get tested if you develop symptoms (Per CDC recommendation). You do NOT need to self-quarantine after arriving in the U.S.

UNVACCINATED INDIVIDUALS
Unvaccinated or partially vaccinated: If you are not fully vaccinated and must travel, take the following steps to protect yourself and others from COVID-19:

Before Travel:
- Follow the requirements of the destination to where you are traveling. Domestic airlines are recommending and International airlines are requiring that you

get tested 1-3 days before your trip. Be sure you are familiar with your airline's and the location's particular guidelines and required paperwork. (For domestic travel within the US, this is a recommendation but not required by most domestic airlines).

While Traveling:
- Wear a mask over your nose and mouth. Masks are required on planes, buses, trains, and other forms of public transportation traveling into, within, or out of the United States and in U.S. transportation hubs such as airports and stations.
- Avoid crowds and stay at least six feet from anyone who is not traveling with you.
- Wash your hands often or use hand sanitizer.

After Traveling:
(Recommended for Domestic Travel and Required for International/Cruise Travel):
- In line with CDC guidance, Gannon University is recommending testing 3-5 days following domestic travel and staying home and self-quarantining for a full 5 days following domestic travel if you are having symptoms of illness. Gannon is also requiring travel registration before and COVID-19 testing 3-5 days after international travel and staying home and self-quarantining for a full 5 days following international travel (CDC guidance for international travel). Additionally, Gannon is adopting the international travel guidelines outlined wherein, for cruise ship travel as well. These requirements for international/cruise travel include the following:
  - Get tested 3-5 days with a viral test AND stay home and self-quarantine for a full 5 days after travel. Even if you test negative, stay home and self-quarantine for the full 5 days.
  - If your test is positive, isolate yourself to protect others from getting infected.
  - If you choose to NOT get tested, stay home and self-quarantine for 10 days after travel.
  - Avoid being around people who are at increased risk for severe illness for 14 days, whether you get tested or not.
  - Self-monitor for COVID-19 symptoms; isolate and get tested if you develop symptoms.

RECENTLY RECOVERED FROM COVID-19
If you recovered from a documented COVID-19 infection within the last 90-days, follow all requirements and recommendations for fully vaccinated travelers except you do NOT need to get a test 3-5 days after travel unless you are symptomatic. People can continue to test positive for up to 3 months after diagnosis and not be infectious to others.

Additional Rules
Please follow the steps below related to your travel. These steps should be completed in addition to the guidance outlined above.

Work-Related Travel
- All work-related travel must be approved by the relevant vice president or designee.
- Anyone traveling internationally or by cruise ship must register travel plans IN ADVANCE via the Travel Registration form.
- After completing travel registration, the employee will be advised if a quarantine and/or COVID test is required upon return.
- If COVID testing is required, it will be completed by Gannon at the University Services Building or other designated location and will be initiated by the traveler. An appointment can be made via email to health@gannon.edu.
- The Gannon Health Center will authorize the traveler's ability to return to work on campus and/or work in proximity of others. Supervisors are expected to enforce this requirement.

Personal Travel by employees

You do not need to report personal travel, regardless of vaccination status, unless you are headed to an international or cruise destination.

For domestic or international travel, follow "Fundamental Rules" as outlined above.

If personal travel requires quarantine after the travel, supervisor approval will be required for time off or remote work during the quarantine.

If COVID testing is required, it will be completed by Gannon at the University Services Building or other designated location and will be initiated by the traveler. An appointment can be made via email at health@gannon.edu.

Personal travel by students

For domestic or international travel, follow "Fundamental Rules" as outlined above.
If your travel requires quarantine upon return, you must communicate the need for temporary remote learning to your professor(s). Assistance with remote learning will only be available if travel was for medical reasons or family emergencies.

University-sponsored travel trips by students and employees

Travel rules will be outlined in advance by group leaders. There might be guidance for mode of travel, meals, and lodging. Groups will have access to COVID-19 testing for screening purposes before and after the trip.

- If travel is domestic, it is strongly encouraged all travelers be fully vaccinated 14 days prior to departure. Boosters are strongly recommended. In some situations, such ABST trips, vaccination may be required.
- If travel is international, it is required by the university that all travelers are fully vaccinated 14 days prior to departure. Boosters are strongly recommended. Testing and quarantine will fall under CDC guidelines.
- Instructions for these trips will be created on a case-by-case basis. They will be based on the most current CDC guidance.
- For athletes, their travel protocols are established by the Athletic Department in accordance with NCAA rules.

Student on-boarding to campus
All students on-boarding to either campus for the first time or returning from domestic and international locations will have specific instructions directly communicated to them that align with this policy as well as consider additional factors to determine appropriate protocols for their individual return.

Determining your 90-day start date
Because the 90-day count for those who have had COVID-19 is important, here is how we are calculating the first day:

Your first day of your 90-day COVID-19 window is the day after on-set of symptoms, which was recorded by nursing staff and used to set your time in isolation. If you were asymptomatic and tested positive without feeling ill, your first day of your 90-day window is the day after your COVID-19 test. This day was also recorded by our nursing staff.

In accordance with CDC guidelines, close contact with a COVID-19 positive up to your 90th day of exposure will NOT require quarantine or testing. The exception is if you, yourself, are having symptoms.